



**We are looking for an Employer Liaison (Job Developer) to join our Hamilton team.**

The Employer Liaison helps candidates connect with employment opportunities while working directly with employers to promote our services, determine employer needs, and propose solutions through job matching and placement of candidates.

**Education:**

- Completed or working towards post-secondary education from a recognized Canadian Institute or its equivalent.
- Appropriate designations, certificates and/or training relevant to the field.

**Experience:**

- Account management/Sales experience
- Demonstrated success in achieving target outcomes
- Job Development and Employer Outreach
- Experience working with individuals that face barriers to employment

**Required Skills:**

- Networking and negotiating
- Sales presentation
- High level of initiative, leadership and work well in a team environment
- Excellent communication and interpersonal skills
- Analytical and problem-solving
- Proven solution focused coaching skills
- Intermediate user of Microsoft Office

**Knowledge:**

- Disabling conditions and workplace accommodations
- Strong knowledge of careers and occupations, various job requirements, job search skills
- Knowledge of community and government resources available to clients and employers
- General knowledge of Employment & Human Resources Legislation and practices considered an asset

**How to Apply:** Please submit a cover letter and resume by e-mail to the attention of Kathryn Wrong, Team Leader at [jobs@agilec.ca](mailto:jobs@agilec.ca) with **EL – “Your Last Name” - Hamilton** in the subject line of your email.



419 King Street West, Suite 3560, Oshawa, ON L1J 2K5  
905-443-0477 • 1-800-361-4642 • F: 905-443-0483  
[www.agilec.ca](http://www.agilec.ca)

**Closing Date:** September 20, 2021 at 4:30pm

**Status:** Full-time; Permanent

**Location:** 1685 Main Street West, Suite 202, Hamilton, ON L8S 1G5

**Hours:** 40 hours/week

**Travel:** Will be required to travel within or outside of regular working hours to meetings and community events, training, seminars, or to work in other locations. Mileage is compensated for use of personal vehicle for work-related purposes.

Agilec welcomes and encourages applications from people with disabilities. We accommodate disabilities during the selection process.

We thank you for your interest, but only candidates selected for an interview will be contacted.

[www.agilec.ca](http://www.agilec.ca)